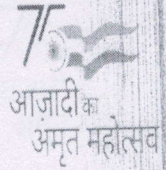




कृषि अनुसंधान उपकेन्द्र, खानपुर, झालावाड़
Agricultural Research Sub Station, Khanpur, Jhalawar
(कृषि विश्वविद्यालय, कोटा)
(Agriculture University, Kota)



प्रभारी अधिकारी

No. F.18(04)/ARSSK/Ag. Operations/2026/5201-04

Date: 24/07/2026

निविदा सूचना

कृषि अनुसंधान उपकेन्द्र, खानपुर, झालावाड़ पर सोयाबीन, उडद व अरहर की फसल में 42.50 हैक्टेयर में हाथ द्वारा निराई-गुड़ाई करना व रॉगिंग का कार्य करने हेतु सील बन्द निविदाएं आमंत्रित की जाती है।

क. स.	कार्य विवरण	निविदा की अनुमानित लागत (लाख रुपये)	धरोहर राशि (रुपये) 2% अनुमानित लागत का	निविदा फार्म उपलब्ध होने की दिनांक व समय	निविदा फार्म जमा कराने की अंतिम दिनांक व समय	निविदा खोलने की दिनांक व समय
01	सोयाबीन, उडद व अरहर की फसल में 42.50 में हाथ द्वारा निराई-गुड़ाई करना व रॉगिंग का कार्य।	5.00	10000 / - (दस हजार रुपये मात्र)	24.07.2026 कार्यालय समय	31.07.2026 दोपहर 01:00 बजे तक	31.07.2026 दोपहर 02:00 बजे

इच्छुक ठेकेदार / व्यक्ति निविदा फार्म शुल्क रुपये 500/- जमा करवाकर दिनांक 24.07.2026 से 31.07.2026 दोपहर 12:00 बजे तक फार्म मय शर्तें प्राप्त कर सकते हैं। धरोहर राशि प्रभारी अधिकारी, कृषि अनुसंधान उपकेन्द्र, खानपुर, झालावाड़ के बैंक ऑफ बडौदा शाखा खानपुर के खाता संख्या 39160100013681 IFSC code BARB0KHAJHA में जमा करवाकर पूर्ण रूप से भरा निविदा फार्म मय धरोहर राशि रसीद दिनांक 31.07.2026 को दोपहर 01:00 बजे तक कार्यालय में जमा करवा सकते हैं। निविदादाता निविदा फार्म व शर्तें <http://sppp.rajasthan.gov.in> तथा विश्वविद्यालय की वेबसाइट <http://aukota.org> से भी डाउनलोड कर सकते हैं। यदि निविदा फार्म उक्त वेबसाइट से डाउनलोड किया है तो निविदा फार्म शुल्क रुपये 500/- उपरोक्त बैंक खाते में करना जमा करवाकर रसीद निविदा फार्म के साथ सलग्न करना अनिवार्य है अन्यथा निविदा फार्म पर विचार नहीं किया जायेगा। निविदा उपरोक्तानुसार मनोनित कमेटी द्वारा निविदादाताओं के समक्ष खोली जायेगी। यदि किसी कारणवश निविदा प्राप्ति/खुलने की दिनांक को अवकाश रहता है तो अगले दिन निविदा प्राप्ति/खोलने की कार्यवाही की जावेगी। निविदा को स्वीकार या निरस्त करने का अधिकार अद्योहस्ताक्षरकर्ता को होगा।

प्रभारी अधिकारी

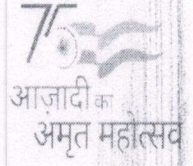
प्रतिलिपि को सूचनार्थ एवं आवश्यक कार्यवाही हेतु:

1. श्रीमान वित्त नियंत्रक, कृषि विश्वविद्यालय, कोटा।
2. श्रीमान निदेशक अनुसंधान, कृषि विश्वविद्यालय, कोटा।
3. श्रीमान नोडल अधिकारी, विश्वविद्यालय वेबसाइट को निविदा सूचना और निविदा प्रपत्र विश्वविद्यालय की वेबसाइट पर अपलोड करने हेतु।
4. नोटिस बोर्ड, कृषि अनुसंधान उपकेन्द्र, खानपुर, झालावाड़

प्रभारी अधिकारी



कृषि अनुसंधान उपकेन्द्र, खानपुर, झालावाड़
Agricultural Research Sub Station, Khanpur, Jhalawar
(कृषि विश्वविद्यालय, कोटा)
(Agriculture University, Kota)



प्रभारी अधिकारी

No. F.18(04)/ARSSK/Ag. Operations/2026/

Date:

प्रपत्र क्रमांक

निविदा जमा करने की अन्तिम तिथि व समय: 31.07.2026 दोपहर 01:00 बजे

निविदा खोलने की तिथि व समय: 31.07.2026 दोपहर 02:00 बजे

मूल्य रुपये: 500/-

निविदा प्रपत्र

ठेकेदार का नाम व पूर्ण पता :

ठेकेदार का पहचान पत्र एवं संख्या :

ठेकेदार का मोबाईल नं. : फोन नं.

क.स.	कार्य विवरण	अनुमानित क्षेत्रफल	बोली राशि रुपये	
01	सोयाबीन, उडद व अरहर की फसल में 42.50 में हाथ द्वारा निराई-गुड़ाई करना व रॉगिंग का कार्य।	42.50 हैक्टेयर	अंकों में	शब्दों में

धरोहर राशि बैंक जमा (Transaction No & Date)	
निविदा फार्म राशि बैंक जमा (Transaction No & Date)	

हस्ताक्षर ठेकेदार

निविदा शर्त :-

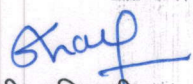
- बोलीदाता को धरोहर राशि रुपये 10000/- प्रभारी अधिकारी, कृषि अनुसंधान उपकेन्द्र, खानपुर, झालावाड़ के बैंक ऑफ बडौदा शाखा खानपुर के खाता संख्या 39160100013681 IFSC Code BARB0KHAJHA में जमा करवाकर रसीद निविदा फार्म के साथ संलग्न करनी होगी धरोहर राशि के बिना निविदा स्वीकार नहीं की जायेगी।
- निविदा स्वीकृत/अस्वीकृत करने का पूर्ण अधिकार कमेटी का होगा।

लगातार2

Grf

3. शर्तों में किसी भी प्रकार की कमी व बढ़ोतरी मनोनित कमेटी द्वारा की जा सकती है।
4. प्रथम निराई गुड़ाई कर खरपतवार निकालने का कार्य पूर्ण होने पर 50 प्रतिशत राशि का भुगतान किया जा सकता है। शेष 50 प्रतिशत राशि का भुगतान फसल की कटाई के समय संतोषजनक होने पर ही किया जायेगा। उपरोक्त कार्य सम्बंधित अधिकारी के निर्देशों के तहत पूर्ण होने पर तथा सम्बंधित विभाग अधिकारी के सन्तुष्ट होने पर ही ठेके की रकम का भुगतान किया जावेगा।
5. सोयाबीन, उडद व अरहर की फसल में 42.50 हैक्टेयर में हाथ द्वारा निराई-गुड़ाई कर फसलों की कटाई तक पूर्णतया खरपतवार रहित रखने व रॉगिंग का कार्य कराने की अवधि में फसल में किसी प्रकार के नुकसान नहीं होना चाहिए, यदि नुकसान होता है तो उसकी जिम्मेदारी ठेकेदार की होगी।
6. जितने हैक्टेयर क्षेत्र का कार्य आदेश दिया जावे उतने में ही हाथ द्वारा निराई-गुड़ाई व रॉगिंग का कार्य करना है। एवं कार्य की आवश्यकतानुसार कार्य का समय एवं क्षेत्रफल घटाया या बढ़ाया जा सकता है।
7. कार्य समाप्ति के बाद ठेकेदार का किसी प्रकार का दखल फार्म पर नहीं होगा।
8. अद्योहस्ताक्षर कर्ता को उपरोक्त निविदाएँ बिना किसी कारण बताएँ निरस्त करने का पूर्ण अधिकार रहेगा।
9. ठेकेदार के श्रमिकों के फार्म पर कार्य करते समय किसी भी दुर्घटना के लिए विश्वविद्यालय की जिम्मेदारी नहीं होगी।
10. कार्य अवधि के अर्न्तगत काम में आने वाले सभी सामानों की सुरक्षा व नुकसान की जिम्मेदारी ठेकेदार की होगी एवं खोने पर भरपाई की जावेगी।
11. ठेकेदार या उनके श्रमिकों को सुबह 08:00 बजे से शाम को 06:00 बजे तक यथा स्थान रहना होगा नहीं पाये जाने पर ठेका निरस्त कर दिया जावेगा।
12. कार्य की आवश्यकता एवं आपात स्थिति को देखते हुए एक से अधिक निविदा दाताओं को निविदा की न्यूनतम दर पर कार्य आदेश दिया जा सकता है।
13. सफल बोलीदाता को निविदा राशि का 5 प्रतिशत सेक्यूरिटी के रूप में जमा करवाना होगा (धरोहर राशि को समायोजित करते हुए) व 500 रुपये के गैर न्यायिक बॉड पर समझौता निष्पादित करना होगा।
14. निविदा स्वीकृत होने पर लिखित में आदेश प्राप्ति के 2 दिन में कार्य प्रारम्भ करना होगा।
15. प्लेसमेन्ट एजेन्सी को निविदा फार्म के साथ पंजीकरण पत्र की छाया प्रति साथ में लगानी होगी।
16. धरोहर राशि में कोई ब्याज देय नहीं होगा।
17. निविदा प्रपत्र के साथ निम्न दस्तावेज साथ सलंग्न करना आवश्यक है।
 - धरोहर राशि एवं निविदा प्रपत्र राशि की भुगतान रसीद
 - पूर्ण रूप से भरा हुआ एवं हस्ताक्षर किया हुआ निविदा प्रपत्र मय शर्तें
 - सत्यापित पैन कार्ड एवं आधार कार्ड
 - एनेक्सचर ए, बी, सी, डी और एस. आर फॉर्म 17

हस्ताक्षर ठेकेदार


प्रभारी अधिकारी

Annexure A : Compliance with the Code of integrity and No. Conflict of interest

Any person participating in procurement process shall-

- (a) Not offer any bribe reward or gift or any material benefits either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process.
- (b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation.
- (c) Not indulge in any collusion, bid rigging or anti - competitive behavior to impair the transparency fairness and progress of the procurement process.
- (d) Not misuse any information share between the procuring entity and the bidders with intent to gain unfair advantage in the procurement process.
- (e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly to any part or to its property to influence the procurement process.
- (f) Not obstruct any in investigation or audit of a procurement process.
- (g) Disclose conflict of interest if any and;
- (h) Disclose any previous transgression with any entity in India or any other country during the last three year or any other procuring entity.

Conflict of interest:-

The bidder participating in a bidding process must not have a conflict of interest. A conflict of interest is considered to be a situation in which a party has interest that could improperly influence that party performance of official duties or responsibilities' contractual obligations or compliance with applicable laws and regulation.

- I. bidder may be considered to be in conflict of interest with one or more parties in a bidding process if including but not limited to:
 - a. Have controlling partners/ share holder in common; or
 - b. Receive or have received any direct or indirect subsidy form any to Them or;
 - c. Have the same legal representative for purpose of the bid; or
 - d. Have the relationship with each other directly or through common third Parties that put them in a position to have access to information about or Influence the decisions of the producing entity regarding the bidding process;
 - e. The bidder participates in more then one bid in bidding process participation By a bidders in more then one bid will result in the disqualification of all bids in which the bidders in involved. However, this does not limit the Inclusion of the same subcontractor, not otherwise participating as a Bidders, in more then one bid; or
 - f. The bidders or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the goods, works or Services that are a subject of the bid; or
 - g. Bidders or any of the affiliates has been hired (or is proposed to be hired) by The procuring entity as engineer-in- change/consultant for the contract.

Place :

Signature of the Bidder with Seal

Date :

Annexure B : Declaration by the Bidders regarding Qualifications

Declaration by the Bidders

In relation to my/our Bid submitted to.....for procurement of..... in response to their notice inviting Bids No.....Dated..... I/we hereby declare under section 7 of Rajasthan Transparency in public procurement act, 2012, that;

1. I/we possess the necessary professional, technical, financial and managerial Recourse and competence required by the bidding Document issued by the Procuring entity.
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the union and the state government or any local authority as specified in the bidding document.
3. I/we are not insolvent in receivership, bankrupt or being wound up, not have my/our affair administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceeding for any of the foregoing reasons.
4. I/we are not having and our directors and officers not have been convicted of any Criminal offence related to my/our professional conduct or the making of false Statement or misrepresentation as to my/our qualifications to enter in to a Procurement contract within a period of three year preceding the commencement of this procurement process or not have been otherwise disqualified pursuant to Debarment proceeding.
5. I/we do not have a conflict of interest as specified in the act, Rules and the bidding Document, which materially affects fair competition.

Dated:

Signature of Bidder

Place:

Name:

Designation:

Address:



Annexure C : Grievance Redresses during procurement Process

The Designation and address of the first appellate authority is **Director Research, Agriculture University, Kota.**

The designation and address of the Second appellate authority **Vice-Chancellor, Agriculture University, Kota.**

(1) Filing an appeal:-

If any bidders or prospective bidders is aggrieved that any decision action or omission of the procuring entity is in contravention to the provisions of the act or the rules or the Guidelines issued there under, he may file an appeal to first appellate authorities as specified in the bidding document within a period of ten days from the dated of such Decision of action, omission as the case may be clearly giving the specific ground or ground on which he feels aggrieved:-

Provide that after the declaration of a Bidder as successful the appeal may be filed who has participated in procurement proceeding:

Provide further that in case Procuring entity evaluates the technical Bid Before the opening of the financial Bids, an appeal related to the matter of financial Bids may be filed only by a Bidder whose technical Bids is found to be acceptable.

(2) The officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall Endeavour to dispose it of within thirty days from the dated of the appeal.

(3) If the officer designated under Para(1) fails to dispose of the appeal filed within the period specified in Para (2) or if the Bidder or prospective Bidder or the procuring entity is aggrieved by the under passed by the first appellate authority the Bidder or prospective Bidder the procuring entity as the case may, be file a second appeal to second appellate authority specific in the Bidder Document in this be help within fifteen days from the expiry of the period specified in Para (2) or of the dated of receipt of the order passed by the first appellate authority as the case may be.

(4) Appeal not to lie in certain case

No appeal shall lie against any decision of the procuring entity relating to the following matter namely:-

- a) Determination of need of procurement;
- b) Provisions limiting participation of Bidders in the Bid Process;
- c) The decision of whether or not to enter into negotiations;
- d) Cancellation of the procurement process;
- e) Applicability of the provisions of confidentiality.

(5) Form of Appeal:-

- a) An appeal under Para (1) or (3) above shall be in the annexed form along, With as many copies as there are respondents in the appeal.
- b) Every appeal shall be accompanied by an order appealed against, if any, Affidavit verifying the fact stated in the appeal and proof of payment of fee.
- c) Every appeal may be presented to first appellate authority or second Appellate authority as the case may be, in person or through registered post or authorized representative.

(6) Fee for filing appeal:-



- a) Fee for first appeal shall be rupees two thousand five Hundred and for Second appeal shall be rupees ten thousand which shall be non-refundable.
 - b) The fee shall be paid in the form of Bank demand draft of banker's cheque of a scheduled Bank in India payable in the name of appellate concerned.
- (7) Procedure for Disposal of appeal:-
- a) The first appellate authority or second appellate authority, as may case may Be, upon filing of appeal, shall issue notice accompanied by copy of appeal, Affidavit and document, if any to the respondents and fix dated of hearing.
 - b) On the dated fixed for hearing the first appellate authority or second appellate authority, as the case may be shall;
 - (i) Here all the parties to appeal present before him and;
 - (ii) Peruse or inspect document, relevant record or copies there of relating to be matter.
 - c) After hearing the parties perusal or inspection of document and relevant record or copies there of relating to the matter, the appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal fee of cost.
 - d) The order passed under sub-clause (c) above shall also be placed on the state public procurement portal.

Memorandum of appeal under the Rajasthan Transparency in public procurement Act, 2012

Appeal No..... of.....

Before the..... (First/second Appellate Authority)

1. Particulars of appellant:-

- i. Name of the appellant:
- ii. Official address, if any :
- iii. Residential address :

2. Name and address of the respondent (s):

- i.
- ii.
- iii.

3. Number and dated of the order appalled against:

And name and designation of the officer/ authority
Who passed the order (enclose copy), or a
Statement of a decision action or omission of the
Procuring entity in contravention to the provisions of the act
By which the appellant is aggrieved:

4. If the Appellant proposed to be represented by a representative
The name and postal address of the representative:

5. Number of affidavits and document enclosed with the appeal:

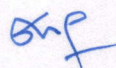
6. Ground of appeal:(Supported By an affidavit)

7.Prayer

Place.....

Dated.....

Appellant Signature



Annexure D : Additional Conditions of Contract

1. Correction of arithmetical errors

Provided the financial Bid is substantially responsive, the procuring entity will correct arithmetical errors during evolution of financial Bid on the following basis:-

- I. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity the unit price shall prevail and the total price shall be corrected, unless in the opinion of the procuring entity there is a an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected.
- II. If there is a error in a total corresponding to the addition or subtraction of subtotals the subtotal shall prevail, and the total shall be corrected; and
- III. If there is a discrepancy between words and figures the amount in word shall prevail, unless the amount expressed in word is related to an arithmetic error in which case the amount is figure shall prevail subject to (i) and (ii) above.

If the Bidder that the submitted the lowest evaluated Bid does not accepted the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid securing declaration shall be exculpated.

2. Procuring Entity's Right to vary Quantities:-

- I. At the time of award to contract the quantity of goods, work of services originally specified in the Bidding document may be increased or decreased by a Specified percentage but such increased or decreased shall not exceed twenty percent of the quantity specified in the Bidding document it shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.
- II. If the procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding document due to change in circumstance, the Bidder shall not be entitled for any claim of compensation except otherwise provide in the conditions of contract.
- III. In case of procurement of Good of services additional quantity may be procured by placing a repeat order on the rate and conditions of the original order. However, the additional quantity shall not be more than 25% percent of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the suppliers fail to do so, the procuring entity shall be free to arrange for the balance supply by Limited Bidding or otherwise and the extra cost incurred shall be recovered from the supplier.

3. Dividing quantities among more than one Bidder at the time of award (in case of procurement of goods):-

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such case, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rate of the Bidder, whose Bid is accepted.

Place

Date

Signature of Bidder



AGREEMENT

1. An agreement made this day of between M/s.....(hereinafter called "**the approved Supplier**", which expression shall, where the context so admits, be deemed to include his heirs successors, executors and administrators of the one part and the **Agriculture University, Kota** of the State of Rajasthan, be deemed to include his successors in office and assigns) of the other part.
2. Whereas the approved supplier has agreed with the University to supply the at its Head Office as well as at branches offices throughout Rajasthan, all those supply of stationary items set forth in the schedule appended hereto in the manner set forth in the conditions of the tender and contract appended herewith and at the rates set forth in column..... of the said schedule.
3. And whereas the approved supplier has deposited a sum of Rs.vide Demand Draft No/online..... dated:.....as security deposit/ performance security.
4. Now these Presents witness:
 - I. In consideration of the payment to be made by the University through Cheque at the rates set forth in the order.....Date.....the approved supplier will duly supply the said stationary items set forth in supply order issued by this office & Subordinate offices thereof in the manner set forth in the conditions of the tender and contract.
 - II. *The conditions of the tender and contract for open tender enclosed to the tender notice No..... dated.....are also appended to this agreement will be deemed to be taken as part of this agreement and are binding on the parties executing this agreement.*
 - III. Letters No.....received from tenderer and letters No. issued by the University and appended to this agreement shall also form part of this agreement.
 - IV.
 - A. The University do hereby agree that if the approved supplier shall duly supply the said articles in the manner aforesaid observe and keep the said terms and conditions, the University will through..... pay or cause to be paid to the approved supplier at the time and the manner set forth in the said conditions, the amount payable for each and every consignment.
 - B. The mode of Payment will be as specified below:-
 1. After 7 days from submission of supply bill & satisfactory completion of supply as per order
5. The delivery shall be effected and completed within the period mentioned in the supply order:

S.No.	Item Quantity	Delivery Period
6. (i) In case of extension in the delivery period with liquidated damages, the recovery shall be made on the basis of following percentages of value of stores which the tenderer has failed to supply :-
 1. Delay upto one fourth period of the prescribed period. 2½%
 2. Delay exceeding one fourth but not exceeding half of the prescribed period. 5%
 3. Delay exceeding half but not exceeding three fourth of the prescribed period. 7½%
 4. Delay exceeding three fourth of the prescribed period. 10%



Note:-

- I. Fraction of a day in reckoning period of delay in supply shall be eliminated if it is less than half a day.
 - II. The maximum amount of agreed liquidated damages shall be 10%.
 - III. If the supplier requires an extension of time in completion of contractual supply on account of occurrence of any hindrances, he shall apply in writing to the authority which had placed the supply order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.
- (ii) Delivery period may be extended with or without liquidated damages if the delay in the supply is on account of hindrances beyond the control of the tenderer.
7. Security deposit/ Performance security shall be refunded soon after successful completion of work. No interest shall be given on this & after.
 8. Security deposit/ Performance Security shall be 5% of order of supply value. Earnest money will adjusted towards this if tenderer wishes so and remaining shall be submitted in the form of D.D./online on the same day of the agreement. Failing which empower the university to forfeit the earnest money and cancel the tender. If tenderer wants to refund the earnest money, he shall submit the security in full.
 9. All disputes arising out of this agreement and all questions relating to the interpretation of this agreement shall be decided by the University and the decision of the University shall be final.
 10. In case any matter is silent, it shall be governed by RTPPR-2013 (Rajasthan Transparency in Public Procurement Rules, 2013 to be seen on Finance Department website www.financerajasthan.gov.in)
 11. Conditions mentioned in Technical bid are the part of this agreement and if any issue arises about this the decision of the university shall be final.

In witness whereof the parties hereto have set their hands on the..... day of2026

Signature of the approved supplier.

Signature for and on behalf of university

Designation

Date:

Witness No. 1

Witness No. 1

Witness No. 2

Witness No. 2

